

**Proceedings of the Bayou Community Academy Finance Committee**

December 17, 2025

The Bayou Community Academy Finance Committee met today at 10:30 am in regular session at the Bayou Community Academy Business Office, 600 Canal Blvd., Suite B, Thibodaux, LA, with Hal Callais, presiding, Mathew Zeringue, and Shelba Harlan, along with Dr. Melanie Becnel and Sara Barrilleaux. Finance Committee members absent: William Crawford and Dr. Jim Barr

Invocation: Hal Callais

Pledge of Allegiance: Hal Callais

- Motion to approve Agenda:

Motion: Mathew Zeringue    Second: Shelba Harlan    Passed: Unanimous

- Motion to approve Minutes:

Motion: Mathew Zeringue    Second: Shelba Harlan    Passed: Unanimous

**Staff Reports:**

- Business Manager
  - Business Manager gave all members present their copy of the Financial Reports.

**Financial Reports:**

- The following financial documents were received by the committee:
  - Financial Report Summary July 1, 2025-November 30, 2025
  - Balance Sheet as of November 30, 2025
  - Profit and Loss July 2025 through November 2025
  - November 30, 2025 LAMP Statement
  - Construction Report through November 18, 2025
- Business Manager reported that the annual audit should be completed and available at the January Board Meeting.



**Old Business:**

- Building Loan Update
  - Awaiting loan closing due to delay with US Government shutdown. Business Manager explained that BCA is currently waiting on USDA to approve the amended budget for the outdoor canopy and awnings. Synergy Bank, with USDA's approval, has extended the loan by 90 days with the goal of closing in March 2026.

**New Business:**

- Waterfall Allocations
  - Finance Committee discussed needing a written policy in place on how funding is allocated and utilized within LAMP accounts. The Business Manager will bring an updated graph and written proposal to the next Finance Committee meeting for approval and voting, and then bring it before the Board of Directors.
- Online Banking Access
  - Motion to allow Business Office "read-only" access to online banking with Synergy Bank.
    - Motion: Shelba Harlan      Second: Mathew Zeringue  
Passed: Unanimous

Motion to Adjourn at 11:31 am

Motion: Mathew Zeringue      Second: Shelba Harlan      Passed: Unanimous

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Shelba Harlan

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Hal Callais, Treasurer

