



March 12, 2024

**BCA Board**  
**Meeting Minutes**

**600 Canal Blvd, Suite B, Thibodaux, La**

Library of Bayou Community Academy 6:30p.m.

Board: Jim Barr, Hal Callais, William Crawford, Jerad David, Shelba Harlan, Nolan Smith

Absent: Danny Baker, Monique Clark

Administrative Staff: Dr. Melanie Becnel, Jessica Rosado, Sara Barrilleaux

1. Invocation - William Crawford
2. Pledge of Allegiance - Melanie Becnel
3. Roll Call - Declare Quorum - Declared
4. Motion to approve board meeting agenda for March 12, 2024.  
Motion: Jerad David                      Second: Jim Barr                      Passed: Unanimous
5. Motion to approve BCA board meeting minutes for February 13, 2024.  
Motion: Hal Callais                      Second: Jerad David                      Passed: Unanimous
6. Motion to receive BCA Finance Committee Meeting minutes on December 20, 2023  
Motion: Jerad David                      Second: Nolan Smith                      Passed: Unanimous
7. Board Member Reports
  - A. President – No report
  - B. Vice President – No report
  - C. Treasurer
    - a. The BCA finance committee recommends the purchase of Owner’s Title Insurance Policy for our school property to include building and land coverage.  
Passed: Unanimous
    - b. GASB 75 Actuarial Valuation of Other Postemployment Benefits Plan was received and discussed.  
Passed: Unanimous
8. School CEO / Staff Report
  - A. Director
    - a. Michael Calabro was introduced. A discussion was had regarding having him as our legal representation. A professional service agreement was distributed as well as emailed to all board members.  
Motion: Hal Callais                      Second: Jerad David                      Passed: Unanimous
    - b. Open Enrollment Presentation conducted by Director, Dr. Becnel and Principal, Ms. Rosado as professional development for the Board.
  - B. Principal
    - a. Our 5<sup>th</sup> grade student of the year is one of the eight finalists at the state level.
    - b. Three scholars have moved on to state level science fair.
    - c. The district Social Studies fair will be held this Friday, March 15, 2024.
    - d. This Friday, March 15, 2024 is the end of third nine weeks.

- e. March 18, 2024 is our first BCA night of the Arts taking place in the school cafeteria at 6:00pm. All are welcome.
  - f. March 23, 2024 is our BCA Boosters service project at St. Francis Vegetable Garden.
  - g. Thursday, March 28, 2024 is our school's Spring Fling organized by our Boosters Committee.
  - h. Teachers and staff are gearing up for LEAP testing which will begin at the end of April 2024.
- C. Business Manager
- a. Final Fiscal Year 2023 – 2024 and Initial Fiscal Year 2024 – 2025  
Budgets were distributed to and received by all board members.
  - b. Financial Summary
    - o BCA Income July 1, 2023 – January 2024
    - o BCA Balance Sheets as of January 2024
    - o BCA Profit and Loss Sheet from July 2023 – January 2024
      - o Balance Sheet as of January 2024
        - Total Current Assets
        - Total Fixed Assets
        - Total Assets
      - o Liabilities and Net Assets
        - Total Liabilities
        - Total Net Assets
        - Total Liabilities & Net Assets
    - o Pupil Compensation Allocation
      - o LAMP January 2024 Summary Statement which included totals for the LAMP January 2024 General Fund, LAMP January 2024 Emergency Fund, and LAMP January 2024 Building & Growth Fund, LAMP Daily Rates.
      - o MFP statement as of January 2024

9. Old Business

10. New Business

11. Motion to adjourn at 7:45pm.

Motion: Jerad David

Second: Jim Barr

Passed: Unanimous

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William Crawford – President

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Jerad David – Vice President

\*Minutes recorded by Sharla Comeaux