



September 13, 2022

**BCA Board**  
**Meeting Minutes**

**600 Canal Blvd, Suite B, Thibodaux, La**

Library of Bayou Community Academy 6:30p.m.

Board: Danny Baker, Jim Barr, Hal Callais, Bill Crawford, Jerad David, Shelba Harlan, Nolan Smith

Administrative Staff: Dr. Melanie Becnel, Jessica Rosado, Sara Barrilleaux, Lisa Owens

Absent: Monique Clark

1. Invocation – Jim Barr
2. Pledge of Allegiance – Melanie Becnel
3. Roll Call – Declare Quorum - Declared
4. Motion to approve agenda.  
Motion: Hal Callais                      Second: Jim Barr                      Passed: Unanimous
5. Approve Minutes
  - A. BCA Board Meeting – Meeting Date July 12, 2022  
Motion to approve BCA Board Meeting minutes.  
Motion: Jerad David                      Second: Hal Callais                      Passed: Unanimous
6. Receive Minutes
  - A. BCA Finance Committee Meeting – Meeting Date May 11, 2022
  - B. BCA Finance Committee Meeting – Meeting Date July 21, 2022  
Motion to received BCA finance committee meeting minutes.  
Motion: Jerad David                      Second: Hal Callais                      Passed: Unanimous
6. Board Member Reports
  - A. President - no report
  - B. Vice President – no report
  - C. Treasurer - no report
7. School CEO / Staff Report
  - A. Director
    - a. Dr. Becnel shared ideas for new board packet and monthly presentations to help reduce paper copies. Board members can request copies of information presented.
      - Hal Callais offered resources to help minimize and streamline information.
      - Dr. Becnel presented what the MFP and financial statements could look like in future meetings.
      - Jerad David requests creating a “BCA Board” Google Drive for easy access to all documents.
      - With this new way, principal, CFO, etc. may not need to be present for every monthly meeting, but will be present in the event of making decisions for our scholars, faculty, staff, etc.Motion to approve moving school board packets and documents to more electronic forms beginning with our October 2022 board meeting.

b. Dr. Becnel distributed and discussed Board Training – Economically Disadvantaged Enrollment Requirements. Currently BCA does not meet the requirements of the law. Dr. Becnel is working to meet those requirements. We do however fall into the higher achieving charter schools which according to the article have more difficulty filling the economically disadvantaged enrollment requirements.

- Dr. Becnel reviewed our goals with LPSD and how we are achieving our set charter school goals.
  - For the 2023-24 school year, our goal is projected to be 55.8% of scholars who are economically disadvantage. We are currently at 40.5% of scholars who are economically disadvantage and we continue to increasing.
  - Dr. Becnel reviewed BCA enrollment guidelines for new scholars with board members.
  - Dr. Becnel distributed open enrollment locations for 2023.
  - Dr. Becnel reviewed the letter that she sends to the head start coordinators.
  - Dr. Becnel reviewed what our Student Registration Form looks like with the board.
  - Dr. Becnel distributed and reviewed our student membership count.
- Our first BASH meeting is planned for this Friday, September 16, 2022

#### B. Principal

- Ms. Rosado stated that our school year has been off to a great start.
- Parent informational night for Kindergarten will be tomorrow, Wednesday, September 14, 2022
- District Attorney Christine Russell will continue her program on self-esteem for 8<sup>th</sup> grade boys and girls this school year.
- Constitution Week begins next week September 19-23, 2022
- Cane's Give Back Night for BCA will take place Tuesday, September Sept. 20
- BCA Boosters is bringing back our jambalaya dinner which is scheduled for November 6, 2022

#### C. Business Manager

a. Distributed and discuss BCA's cafeteria plan.

Motion to approve BCA's cafeteria plan.

Motion Shelba Harlan

Second: Jim Barr

Passed: Unanimous

b. Auditors have been on location this week and things have been running smoothly.

c. The CFO distributed the following documents:

- BCA Income July 1, 2021 – June 30, 2022
- BCA Balance Sheets as of June 30, 2022
- BCA Profit and Loss Sheet from July 2021 – June 2022
  - Balance Sheet as of June 30, 2022
    - Total Current Assets
    - Total Fixed Assets
    - Total Assets
  - Liabilities and Net Assets
    - Total Liabilities
    - Total Net Assets
    - Total Liabilities & Net Assets
- Pupil Compensation Allocation
  - LAMP August 2022 Summary Statement which included totals for the LAMP August 2022 General Fund, LAMP April 2021 Emergency Fund, and LAMP August 2021 Building & Growth Fund, LAMP Daily Rates.
  - MFP statement as of August 20, 2022

9. New Business - none

10. Motion to adjourn meeting at 7:25 p.m.

Motion: Hal Callais

Second: Jerad David

Passed: Unanimous

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William Crawford – President

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Jerad David – Vice President

\*Minutes recorded by Sharla Comeaux