



April 5, 2022

BCA Board
Meeting Minutes

800 East 7th St. Thibodaux, La

Library of Bayou Community Academy 6:32
p.m.

Board: Hal Callais, William Crawford, Jerad David, Shelba Harlan, Nolan Smith, Jim Barr

Absent: Danny Baker, Monique Clark

Administrative Staff: Dr. Melanie Becnel, Jessica Rosado, Sara Barrilleaux

Temporary Secretary: Jerad David

1. Invocation: William Crawford
2. Pledge of Allegiance: Melanie Becnel
3. Roll Call – Declare Quorum - Declared
4. Approve Agenda
Motion: Nolan Smith Second: Jim Barr Passed: Unanimous
5. Approve Minutes
 - a. BCA Board Meeting – Meeting Date February 8, 2022
Motion: Jim Barr Second: Shelba Harlan Passed: Unanimous
6. Receive Minutes
 - a. BCA Finance Committee Meeting – December 15, 2022
Motion to receive minutes.
Motion: Shelba Harlan Second: Jerad David Passed: Unanimous
7. Student Presentations
 - a. Perfect Leap Scores from the 2020 – 2021 school year
Lyla Bourgeois, Elise Braud, Ariana Walker, Lucille Dishman, Allison Patten, Cullen Eschette, and Harold Braud were recognized.
 - b. Students of the Year for the 2021 – 2022 school year
Trenton Berry in fifth grade and Laila Himel in eighth grade were recognized.
8. Board Member Reports
 - a. President –
 1. Do we need to end COVID powers?
Motion to end plenipotentiary power of President and Director
Motion: Hal Callais second: Nolan Smith Passed: Unanimous
 - b. Vice President – No report

c. Treasurer –

1. CD discussed in previous meeting has been secured.

9. School CEO / Staff

Reports

a. Director

- The census report was discussed.
- Director made a request for one new special education professional due to the addition of five new special education scholars.
- Professional development is being planned for a week in July for the staff.
 - Compensation for that professional development is also being requested.
- Board to approve adjusting seventh and eighth grade math to better accommodate Algebra
Motion: Hal Callais Second: Jim Barr Passed: Unanimous
- BCA Bash produced a net income of \$118,415.55
- Central Air HVAC will be installed at BCA due to the construction of the East/West Thibodaux School.
- BCA Alumni Association gathering to be held April 6, 2022.
- Several positions are open due to personnel shifts.
- Board members' Personal Financial Disclosures are due May 15, 2022.

b. Principal

- Handout with a list of upcoming school events was provided.

c. Business Manager

- The CFO distributed the following documents:
 - Final fiscal year 21-22 and Initial fiscal year 22-23 Budgets
 - BCA Income January 1, 2022 – February 28, 2022
 - BCA Balance Sheets as of February 28, 2022
 - BCA Profit and Loss Sheet from January through February 2022
 - Balance Sheet as of February 28, 2022
 - Total Current Assets
 - Total Fixed Assets
 - Total Assets
 - Liabilities and Net Assets
 - Total Liabilities
 - Total Net Assets
 - Total Liabilities & Net Assets
 - Pupil Compensation Allocation
 - LAMP February 2022 Summary Statement
 - MFP statement as of March 2022

10. Old Business

11. New Business

a. Staff Stipend to end the 2021 – 2022 School Year and to begin the 2022 – 2023 School Year.

- Motion to approve staff stipends
- Motion: Hal Callais Second: Shelba Harlan Passed: Unanimous

b. Discuss legal counsel for Building Project.

- Motion to select AMO Law Firm and Micheal Calabro as legal counsel for building project.
- Motion: Hal Callais Second: Jerad David Passed: Unanimous

c. Authorize Board Member to incur debt and sign promissory note.

- Motion: Jerad David Second: Jim Barr Passed: Unanimous

d. Authorize CFO the authority to execute monthly payment request during the building process.

- Motion: Hal Callais Second: Jim Barr Passed: Unanimous

e. Approve the Two (2) Loan Resolution Security Agreements.

- Motion: Hal Callais Second: Jim Barr
Passed: 6 Yes, 0 No, 2 Absent

f. Approval for President and CEO to sign a 3 year engagement letter with Martin and Pellegrin for auditing services.

- Motion: Hal Callais Second: Nolan Smith Passed: Unanimous

g. Empower the CEO / CFO to allocate funds as necessary to complete the loan process for the USDA loan.

- Motion: Hal Callais Second: Jerad David Passed: Unanimous

h. Director Evaluation

12. Executive Session

- Motion to enter Executive Session at 7:30 p.m.
Motion: Hal Callais Second: Shelba Harlan Passed: Unanimous
- Motion to exit Executive Session at 7:37 p.m.
Motion: Shelba Harlan Second: Hal Callais Passed: Unanimous

13. Motion to accept Evaluation Committee Letter as Director's Evaluation

- Motion: Shelba Harlan Second: Hal Callais Passed: Unanimous

14. Motion to adjourn meeting at 7:38 p.m.

- Motion: Nolan Smith Second: Jim Barr Passed: Unanimous

Jerad David – Temporary Secretary

William Crawford - President