

October 5, 2021

BCA Board Meeting Minutes

800 East 7th St. Thibodaux, La

Library of Bayou Community Academy 6:30p.m.

Board: Danny Baker, Jim Barr, Hal Callais, Bill Crawford, Jerad David, Shelba Harlan, Nolan Smith Absent: Monique Clark Administrative Staff: Dr. Melanie Becnel, Sara Barrilleaux

- 1. Invocation: Danny Baker
- 2. Pledge of Allegiance: Melanie Becnel
- 3. Roll Call Quorum Declared
- 4. Approve Agenda Motion: Hal Callais Second: Jim Barr Passed: Unanimous
- 5. Minutes Approved
 - a. BCA Board Meeting Meeting Date June 1, 2021 Motion: Hal Callais Second: Nolan Smith Passed: Unanimous
- 6. Board Member Reports
 - a. President William Crawford
 - Consideration to change BCA's Board Meetings to the second Tuesday of the month. Motion to approve BCA Board Meetings to second Tuesday of each month. Motion: Jim Barr Second: Shelba Harlan Passed: Unanimous
 - Change of Board Meeting date for April meeting due to rescheduling of Spring Break. Motion to cancel April 2022 board meeting due to BCA being on Spring Break Motion: Hal Callais Second: Jerad David Passed: Unanimous
 - b. Vice President No report
 - c. Treasurer Finance committee meeting Wednesday, October 6, 2021

7. School CEO / Staff Reports

- a. Director
 - 1) Change of School Calendar due to Hurricane Ida
 - Board received a copy of BCA's Response to Instructional Minutes due to Hurricane Ida and discussed the document.
 - Motion to approve BCA's Response to Instructional Minutes Motion: Jerad David
 Second: Hal Callais
 Passed: Unanimous
 - 2) Enrollment Guidelines updated and discussed.
 - Motion to approve updated enrollment guidelines.
 - Motion: Shelba Harlan Second: Nolan Smith Passed: Unanimous
 - 3) Board members received and discussed Proposed Updated Salary Schedule
 - Motion to accept proposed salary schedule. Motion: Jerad David second: Danny Baker Passed: Unanimous

- 4) Two BCA Mascot designs were distributed for approval.
 - Motion to approve mascot option designs.
 - Motion: Nolan Smith second: Hal Callais Passed: Unanimous
- 5) BCA's 5-year Goals were submitted to Lafourche Parish School Board
 - a) BCA board discussed our action steps and goals.
- 6) Student census provided. Movement of displaced students to virtual as well as students who dropped due to relocation due to Hurricane Ida was shared.
- 7) Board members were given a copy of updated plan of new campus. Waiting to hear from USDA.
- 8) Current building update given on damages due to Hurricane Ida. We received minor damages.
- 9) Teacher stipend pay will be distributed next month.
- 10) BCA hired a new Algebra I teacher and a permanent bus driver for bus 3.
- 11) State Superintendent, Dr Cade Brumley and President of Louisiana Association of Public School, Caroline Roamer reached out Dr. Becnel to check on our school after hurricane Ida.
- b. Principal absent
- c. Business Manager
 - The CFO distributed the following documents:
 - BCA Income July 1, 2021 August 31, 2021
 - o BCA Balance Sheets as of August 31, 2021
 - BCA Profit and Loss Sheet from July through August 2021
 - BCA Profit and Loss Sheet July August 2021
 - Balance Sheet as of August 2021
 - Total Current Assets
 - Total Fixed Assets
 - Total Assets
 - Liabilities and Net Assets
 - Total Liabilities
 - Total Net Assets
 - Total Liabilities & Net Assets
 - Pupil Compensation Allocation
 - LAMP September 2021 Summary Statement which included totals for the LAMP September 2021 General Fund, LAMP September 2021 Emergency Fund, and LAMP September 2021 Building & Growth Fund, LAMP Daily Rates.
 - MFP statement as of September 20, 2021
 - Audit completed Monday, Sept 27, 2021.
 - Board members received BCA's cafeteria plan and indicated that no changes have been made.
 - Motion to approve BCA cafeteria plan
 - Motion: Jerad David Second: Hal Callais Passed: Unanimous
- 8. Old Business N/A
- 9. New Business N/A
- 10. Executive Session

Motion to move into Executive Session to discuss employees' salary at 7:12 p.m.

Motion: Danny Baker Second: Hal Callais Passed: Unanimous Motion to exit Executive Session at 7:20 p.m.

Motion: Jim Barr Second: Jerad David Passed: Unanimous

Motion to approve for the Business Manager, Business Manager Assistant, Pre-K Teacher, and Pre-K Paraprofessional to follow the newly approved salary step increases.

Motion: Jim Bar Second: Hal Callais Passes: Unanimous

11. Motion to adjourn meeting at 7:22 p.m.

Motion: Jerad David Second: Jim Barr Passed: Unanimous

Meeting Minutes recorded by Sharla Comeaux and reviewed by Jerad David, Board Vice-President.

Jerad David, Vice-President

William Crawford, President

***Note Covid-19 restrictions are in place. Masks are to be worn and social distancing should be followed to the greatest extent possible. ***