



January 5, 2021

Minutes BCA Board

800 East 7th St. Thibodaux, La

Cafeteria of Bayou Community Academy 6:30p.m.

Board: Hal Callais, Bill Crawford, Jerad David, Shelba Harlan, Nolan Smith

Absent: Monique Robinson-Clark, Jim Barr, Danny Baker

Administrative Staff: Dr. Melanie Becnel, Jessica Rosado, Sara Barrilleaux

1. Invocation: William Crawford
2. Pledge of Allegiance: Dr. Melanie Becnel
3. Roll Call - Declare Quorum - Declared
4. Approve Agenda
Mr. Crawford amended the agenda - adding meeting schedule for the year.
Motion: Hal Callais Second: Jerad David Passed: Unanimous
5. Minutes Approved
 - a. BCA Board Meeting – Meeting Date November 10, 2020
Motion: Hal Callais Second: Nolan Smith Passed: Unanimous
6. Board Professional Development and Audit Report – Martin and Pellegrin, CPA
Pernell Pellegrin completed a training for the Board regarding how to interpret BCA's audit as per treasurer Hal Callais' request. Mr. Pellegrin also presented BCA's 2019 – 2020 Financial Statements and Independent Auditor's Report.
 - a. Motion to approve audit report
Motion: Jerad David Second: Nolan Smith Passed: Unanimous
7. Building Report – Duplantis Design Group
 - a. Update on Environmental Study - Kainen Leblanc presented the updates on the need for the Phase II Environmental Study.
Receive report and receive the President's plenipotentiary power to approve Terrax's work on the Phase II Environmental study
Motion: Jerad David Second: Nolan smith Passed: unanimous
 - b. Public Meeting for intent to File Application with USDA – As a requirement for the USDA loan application, BCA must hold a public hearing to inform the public that they will be filing for a loan with the USDA for the purposes of building a new campus. That meeting will be held on January 26, 2021 at 5:00pm in the East Thibodaux Middle School cafeteria. The meeting will be advertised in the Daily Comet on

January 11, 2021. Any questions or comments for the meeting must be sent to Dr. Melanie Becnel within 10 days before the meeting. DDG representatives, Kainen and Ashley shared with the Board what the presentation on that night would entail.

8. Board Member Reports

a. President – Election for Board Member Nominations

- i. Jim Barr
- ii. Hal Callais
- iii. William Crawford

b. President – Election of Officers

Motion to close nominations and elect board members as stated above.

Motion: Nolan Smith

Second: Shelba Harlen

Passed: Unanimous

c. Motion to elect Executive Committee Officers . Motion to elect William Crawford as President, Jerad David as Vice-President, Hal Callais as Treasurer and Monique Clark as Secretary

Motion: Shelba Harlen

Second: Nolan Smith

Passed: Unanimous

d. Meeting Schedule discussion. Meetings will occur on the first Tuesday of each month.

Motion: Hal Callais

Second: Shelba Harlen

Passed: Unanimous

9. School CEO/Staff Reports

a. Director – Dr. Melanie Becnel

- Families Frist Coronavirus Response Act – Congress provided employees with an original 10 days to assist those who were affected by the CVOID-19 outbreak with job-protected leave and emergency paid sick leave which expired on December 31, 2020.

The Board granted the Board President and CEO the autonomy to make changes as they see fit regarding COVID sick leave.

Adopt and approve to extend COVID leave to March 31, 2021

Motion: Hal Callais

Second: Jerad David

Passed: unanimous

- Student Membership form was reviewed.
- Open Enrollment meetings for all Pre-K through 8th grade students will be held this month during various days and different locations. Parents still need to come in to sign in and provide appropriate documentation in order to participate in the Open Enrollment Lottery.
- New options for BCA's Athletic Mascots were presented. Board favors Hawks, Titans, Bears. More work will be done to modify logos and emailed to board members for further approval. A parent survey will follow.
- All of the requirements for the USDA loan application have been submitted and received.
- BCA employees are participating with Lafourche Parish School Board in surveying full-time employees for interests of COVID-19 injections.
- Jerad David mentioned that LA National Guard in conjunction LDH is back on Nicholls campus offering free COVID testing.
- Each board member received a copy of the 2019-2020 yearbook.

b. Principal – Jessica Rosado

- Second nine weeks report cards go home tomorrow, January 6, 2021.
- Virtual learning occurred right before Christmas. Administration assisted staff in the transfer to virtual and then back face to face.
- We have reintroduce band during the third nine weeks, one day a week. Scholars will practice

outdoors. Mrs. Amy Adams will assist with 7th & 8th grade band.

- Winter benchmark testing begins this week as well teacher review of SLTs
- PBIS Booster lesson will be completed for all scholars by Friday.
- Meetings throughout the week will be held to meet with teachers to check in and reset for 2021.
- Reenrollment forms will go out next month.
- Professional development day is scheduled, January 19, 2020.
- Working to schedule motivational speaker, Annette Breaux for PD Day.
- During PD, we also plan to review testing data.
- 100th Day of School is approaching and plans are forthcoming.
- School Picture Day – January 21
- BCA named students of the year. 5th grade - Lucille Dishman 8th grade – Olivia Epps
- Hal Callais ask “How are teachers doing?”
- Board members invited to PD to speak to staff and meet new staff members

c. Business Manager/CFO: Sara Barrilleaux

- The CFO distributed the following documents:
 - BCA Income Statement for July1, 2019 – November 30, 2020
 - BCA Balance Sheets as of November 30, 2020
 - BCA Profit and Loss Sheet from July 2020 through November 2020
 - BCA Profit and Loss Sheet from November 2020
 - Balance Sheet as of November 30, 2020
 - Total Current Assets
 - Total Fixed Assets
 - Total Assets
 - Liabilities and Net Assets
 - Total Liabilities
 - Total Net Assets
 - Total Liabilities & Net Assets
 - Pupil Compensation Allocation
 - LAMP November 30, 2020 Summary Statement which included totals for the LAMP November 2020 General Fund, LAMP November 2020 Emergency Fund, and LAMP November 2020 Building & Growth Fund, LAMP November Daily Rates
 - MFP
 - Board was emailed audit report/financial feasibility report on January 5, 2021.

Motion to approve audit.

Motion: Hal Callais Second: Jerad David Passed: Unanimous

- Next Finance Committee meeting is January 20, 2021

10. Old Business - none

11. New Business - none

12. Motion adjourn meeting at 7:57p.m.

Motion: Jerad David Second: Shelba Harlan Passed: Unanimous

Monique Clark – Secretary

William Crawford - President