



September 1, 2020

**BCA Board Meeting Minutes**

**800 East 7<sup>th</sup> St. Thibodaux, La**

Cafeteria of Bayou Community Academy 6:30p.m.

**Board:** Jim Barr, Hal Callais, Monique Clark, Jerad David, Shelba Harlan, Nolan Smith

**Absent:** Danny Baker, William Crawford, Shelba Harlan

**Administrative Staff:** Melanie Becnel, Sara Barrilleaux, Jessica Rosado

**\*\*\* note Covid 19 Restrictions are in place\*\*\***

*We will hold the meeting in the cafeteria. The room will be sanitized – social distancing will be provided – attendees are encouraged to wear masks – meeting time will be as brief as possible.*

Invocation: Dr. Jim Barr

Pledge: Dr. Jim Barr

Roll Call: Declare Quorum - Declared

Motion to Approve Agenda

Motion: Dr. Jim Barr

Second: Nolan Smith

Passed: Unanimous

Motion to Approve Board Minutes from July 7, 2020

- Motion: Nolan Smith      Second: Dr. Jim Barr      Passed: Unanimous

Administrative Reports:

1.) **President's Report** – none

2.) **Director/CEO - Dr. Melanie Becnel**

- a.) Sharla Comeaux has agreed to take minutes.
- b.) School has officially begun with scholars on campus while following guidelines of CDC, Health Department and State Department of Education.
- c.) School administration has planned effective routines for the safety of faculty, staff and scholars.

- d.) BCA received \$93,171 from the CARES Act. CARES Act Incentives allocated \$12,945 and the Governor's Emergency Education Relief Fund provided \$9,712. Totalling \$115,828.00.
- e.) We used this money to purchased Personal Protection Equipment (PPE), sanitizing / cleaning equipment and technology for professionals and scholars.
- f.) We purchased PPE and cleaning products through Lafourche Parish School Board and Louisiana Association of Public Charter Schools (LAPCS).
- g.) We are continuing to follow the same return to school plan as Lafourche Parish School District.
- h.) When we looked into this plan, it was realized that our employees may not be able to report to school with this plan because of school age children not being able to attend daily. Using the employee assistance program – a para was hired to hold all of our employees' children on the opposite day of which they would attend using our school library.
- i.) Our school website is live and amazing.
- j.) Some staff will be trained soon on being able to edit the website as needed. A suggestion was made to have teacher email addresses clickable on a drop-down menu.
- k.) We are fully staffed and have hired extra personnel due to COVID-19. We have added 2 new people to our staff.
- l.) D. Becnel asked for a retroactive vote – Mrs. J. Babin reported to work one week early to help prepare our school for a safe return due to COVID-19.

Motion to allow an administrative assistant to report to work and earn his/her hourly rate one week before take in.

Motion: Hal Callais

Second: Dr. Jim Barr

Motion: unanimous

- m.) Decision to suspend passion stories until further notice. The board implemented passion stories so we could allow teachers to have open communication with the board. Suggestion to prerecord or Zoom these passion stories was mentioned. Dr. Becnel suggested a board member to come in and speak on the board's behalf. Jerad David agreed to Google Meet at 1:30 on the next professional day.
- n.) New building update – Environmental study and Financial Feasibility Report update was shared. Through the Environmental study, the State Historic Preservation Office (SHPO) found that our building project could impact the previously unidentified archaeology given the project's location near former plantation sites. BCA hired Terrax to complete a 90 shovel test at the new campus. The cost for the work will be an additional \$2,800 to complete a Phase 1 test. Through the test, different materials were found on our land that all could resemble being a part of the early plantation; however, the site was heavily disturbed by the previous agriculture. Currently they are analyzing and washing the materials. There may be some finding that could result in a Phase 2

study or further investigation but we do not have any specific information to date. More information is to follow.

- o.) Census – we had an opening in 4<sup>th</sup> and K. Spots are filled just not listed on paperwork (census). 8<sup>th</sup> grade enrollment – approximately 45.

### 3.) **Principal - Jessica Rosado**

- a.) Introduced Lauren Naquin from Nicholls State University who will be interning with Mrs. J. Rosado for the Fall 2020 semester.
- b.) Leadership reviewed Lafourche and Strong Start 2020 to come up with our BCA plan and schedules.
- c.) Our buses are currently transporting about 19 scholars each. Spacing has not been a problem. The maximum capacity on buses right now is 35.
- d.) Teachers were commended for embracing the challenges faced so far this year.
- e.) Today is the second day of A/B schedule. We have approximately 13 scholars per class. Some classes have a little has 7 on given days.
- f.) We currently have approximately 100 scholars that are virtual learners which is 20% of enrollment.
- g.) Board requested an outline of what our school day looks like.
- h.) Progress reports will go out Friday, Sept. 4, 2020
- i.) Professional Development Day is schedule for Tuesday, Sept. 8. CPI and Freckle training is planned for this day. Freckle is an online learning platform that allows scholars to practice Math & ELA at their own level.

### **Business Manager/CFO: Sara Barrilleaux**

- The CFO distributed the following documents:
  - BCA Income Statement for July1, 2019 – June 30, 2020
  - BCA Balance Sheets as of June 30, 2020
  - BCA Profit and Loss Sheet from July 2019 through June 2020
  - BCA Profit and Loss Sheet from June 2020
    - Balance Sheet as of June 30, 2020
      - Total Current Assets
      - Total Fixed Assets
      - Total Assets
    - Liabilities and Net Assets
      - Total Liabilities
      - Total Net Assets
      - Total Liabilities & Net Assets
  - Pupil Compensation Allocation
  - LAMP July 2020 Summary Statement which included totals for the LAMP July 2020 General Fund, LAMP June 2020 Emergency Fund, and LAMP June 2020 Building & Growth Fund

Jerad David expressed his gratitude to all professionals. He thanked them for the phenomenal work that they have done so far this school year. He expressed his appreciate for a wonderful and tremendous job. Great work by all.

Motion to Adjourn at 7:08

Motion: Hal Callais    Second: Dr. Jim Barr

Passed: Unanimous

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Monique Clark – Secretary

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William Crawford - President